

November 12, 2014

**CALL TO ORDER:**

A Regular Meeting of the Borough Council convened in the Borough Hall at 7:30 p.m. with Mayor Stemberger presiding.

**FLAG SALUTE AND INVOCATION:**

Invocation was given by Mayor Stemberger, followed by the pledge of allegiance.

Mayor Stemberger noted that PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, HAS BEEN PROVIDED BY CONTACTING EACH COUNCIL MEMBER, POSTING SCHEDULED MEETING ON THE MUNICIPAL BUILDING BULLETIN BOARD, EMAILED TO the *ELMER TIMES* and *TODAY'S SUNBEAM* AND FILED WITH THE BOROUGH CLERK ON JANUARY 1, 2014.

**ROLL CALL:**

President Schneider, Councilpersons Davis, Nolan, Schalick, Williams, Zee and Mayor Joseph P. Stemberger answered to the roll call. Absent – None.

**APPROVAL OF MINUTES:**

Motion Davis, seconded Zee to approve minutes from Council Meeting of October 8, 2014 and that the reading of the minutes be dispensed with.

**ROLL CALL:**

Ayes- President Schneider, Councilpersons Davis, Nolan, Schalick, Williams and Zee. Nays – None. Motion carried.

**OPEN TO THE PUBLIC:**

Motion Zee, seconded Davis to open the public portion of the meeting. Motion carried.

Louis Guardascione-Papa Luigi's and John and Debra Baseil-Monroeville Winery addressed Council on having a retail wine outlet by the bottle from Monroeville Winery at Papa Luigi's in the Borough of Elmer.

Shelly Frio spoke to Council regarding Sidewalk Ordinances and the need to repair existing sidewalks in the Borough that are in bad condition. She also had concerns regarding Trailer's being parked in front of homes on Borough streets.

**CLOSED TO THE PUBLIC:**

Motion Zee, seconded Davis to close the public portion of the meeting. Motion carried

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

The following resolutions were presented by the Clerk by title only:

**RESOLUTION**

**Number 93-14**

**ENFORSYS SOFTWARE MAINTENANCE CONTRACT**

BE IT RESOLVED by the Mayor and Borough Council that the Clerk be authorized to enter into an agreement with ENFORYSYS for Software Maintenance Support for the year 2015 in the amount of \$525.00. This shall be charged to Fire Official: OE in the 2015 Budget.

**RESOLUTION**

**Number 94-14**

**E. C. P. BUSINESS MACHINES CONTRACT**

BE IT RESOLVED by the Mayor and Borough Council that the Clerk be authorized to enter into an agreement with E.C.P. BUSINESS MACHINES for Borough Clerk’s Computer for one year starting November 06, 2014 and ending November 5, 2015 in the amount of \$153.00. This shall be charged to: Technology: OE in the 2014 Budget.

Borough of Elmer

Resolution No. 95-14

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Proposed Sidewalk Along Various Streets project.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Elmer formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2015-Elmer Borough-00057 to the New Jersey Department of Transportation on behalf of the Borough of Elmer.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Elmer and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Borough of Elmer

Resolution No. 96-14

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Reconstruction of Hitchner Avenue and Union Street

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Elmer formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2015-Elmer Borough-00058 to the New Jersey Department of Transportation on behalf of the Borough of Elmer.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Elmer and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION  
COUNTY FUEL OIL BID ADOPTION**

**Number 97-14**

The Mayor and Borough Council of the Borough of Elmer, County of Salem, and State of New Jersey, having recognized the need to enter into the Salem County Purchasing Department through the Lead Agency of Camden County for the South Jersey Power Cooperative for natural gas and having found that there is a public benefit from such enhancements, now, therefore

BE IT RESOLVED, that the Mayor and Borough Council support and approve of the bid of Woodruff Energy US, LLC, 1 Hess Plaza, Woodbridge, NJ 07095 for natural gas in the BID Price of \$6.1280/DTH (\$0.61280/therm) ; and,

BE IT RESOLVED, that the Mayor and Borough Council support and approve of the natural gas bid from Woodruff Energy US, LLC, and will be included in the Salem County Purchasing Department through the Lead Agency of Camden County for the South Jersey Power Cooperative for natural gas for a term of 24 months beginning November 30, 2014 subject to the provisions of the contract entered into by the County of Salem on behalf of the Borough of Elmer; and,

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk shall be authorized to enter said contract on behalf of the Borough of Elmer.

This shall be charged to Heating: OE in the 2014, 2015 and 2016 Municipal Budgets.

**RESOLUTION**

**Number 98-14**

**RESOLUTION TO PLACE MUNICIPAL CHARGES  
ON TAX PROPERTIEIS WHERE SERVICE WORK,  
FINES OR LEGAL FEES WERE ORDERED AND  
WORK WAS PERFORMED AS OUTLINED.**

**WHEREAS**, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and,

**WHEREAS**, said work must be ordered and performed by the Borough of Elmer and on these properties also stated in the attached schedule and noted with work order numbers; and,

**WHEREAS**, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and,

**WHEREAS**, other charges such as fines or legal fees are required due to certain actions that require the collection of municipal charges may also be included on the attached schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Elmer, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed and/or other charges need to be recorded.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and the City Tax Collector as their authorization and that their records be noted accordingly.

**PLANNING BOARD ESCROW FUND**

**Number 99-13**

BE IT RESOLVED that the Escrow Fund Deposit made pursuant to Article IV, Section 2.30 of the Land Development Ordinance by Eric Krise (Applicant) Change of Use Variance (Purpose of Deposit e.g. Site Plan Application) in the amount of \$1,000.00 be distributed and paid as follows:

\$1,000.00 To: Eric Krise

Motion Davis, seconded Nolan to adopt Resolutions 93-14 through 99-14:

Roll Call: Ayes: Schneider, Davis, Nolan, Schalick, Williams and Zee. Nays – None. Motion carried.

The following Ordinance was introduced by title only:

**ORDINANCE NO. 2014-20**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ELMER,  
SALEM COUNTY, STATE OF NEW JERSEY, AMENDING CHAPTER 7  
ENTITLED "TRAFFIC" OF THE CODE OF THE BOROUGH OF ELMER**

Motion to Approve Williams, Second Davis.

Roll Call: Ayes: Schneider, Davis, Nolan, Schalick, Williams and Zee. Nays – None. Motion carried.

**DISCUSSIONS/MOTIONS:**

The following items were discussed by Mayor and Council:

1. Solicit bids for Waterr Services & Maintenance and Solicit RFQ's for Professional Sservices. Motion Davis, second Nolan to approve application. All in Favor- Ayes/Nays. Motion carried.
2. Assistant to Municipal Clerk.
3. Elmer Fire Department membership of Thomas Ainslie, Jr., 132 S. Main Street, Elmer, NJ 08318. Motion Davis, seconded Zee to approve membership. Motion carried.

The following resolution was presented by the Clerk:

**APPOINT CHRISTINE DIGNEO ASSISTANT TO CLERK**

**Number 100-14**

Be it resolved by the Mayor and Borough Council of the Borough of Elmer that Christine Digneo be appointed Assistant to Clerk effective November 12, 2014.

Motion Zee, seconded Williams that Resolution Number 100-14 be adopted.

Roll Call: Ayes: Schneider, Davis, Nolan, Schalick, Williams and Zee. Nays – None. Motion carried.

Tax Collector report was presented for October 2014. Motion Davis, seconded Zee that the report be received and filed. Motion carried.

Treasurer's Report for the month of October 2014 was presented.

Motion Williams, seconded Zee that the reports be received, filed and spread full upon the minutes. I state this Andrew M. Williams. Motion carried.

(Treasurer's Reports – See Pages 37 a in Minute Book)

The following bills were presented and read: (See pages 37 b in Minute Book)

Moved Davis, seconded Schalick that the bills be paid and charged to their respective accounts. Ayes –Schneider, Davis, Nolan, Schalick, Williams and Zee. Nays – None. Motion carried.

Clerk and Mayor’s mail for the month of NOvember 2014, was presented and read.

Motion Davis, seconded Nolan that the correspondence be received and filed. Motion carried.

**COMMITTEE REPORTS:**

Committee reports were made at this time: Finance/Celebration of Public Events, Streets, Public Safety, Borough Hall/Public Property, Water/Street Lights and Trash/Recycling/Parks & Playgrounds..

A thank to Councilman Nolan for getting the Salem County Prisoners to paint the curbs on Borough streets.

**ADJOURNMENT:**

There being no further business, motion Zee, seconded Nolan that the meeting be adjourned. Motion carried.

November 12, 2014

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Beverly S. Richards, Borough Clerk