

January 14, 2015

**CALL TO ORDER:**

A Regular Meeting of the Borough Council convened in the Borough Hall at 7:30 p.m. with Mayor Stemberger presiding.

**FLAG SALUTE AND INVOCATION:**

Invocation was given by Mayor Stemberger, followed by the pledge of allegiance.

Mayor Stemberger noted that PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, HAS BEEN PROVIDED BY CONTACTING EACH COUNCIL MEMBER, POSTING SCHEDULED MEETING ON THE MUNICIPAL BUILDING BULLETIN BOARD, EMAILED TO the *ELMER TIMES* and *TODAY'S SUNBEAM* AND FILED WITH THE BOROUGH CLERK ON JANUARY 1, 2015.

**ROLL CALL:**

Councilpersons Schneider, Davis, Nolan, Richards, Schalick Zee and Mayor Joseph P. Stemberger answered to the roll call. Absent – None.

**APPROVAL OF MINUTES:**

Motion Davis, seconded Zee to approve minutes from Council Meeting of December 10, 2014 and Reorganization, January 1, 2015 and that the reading of the minutes be dispensed with. Motion carried.

Roll Call: Ayes: Schneider, Davis, Nolan, Schalick and Zee, Nays – None. Abstained: Richards. Motion carried.

**OPEN TO THE PUBLIC:**

.Motion Zee, seconded Nolan to open the public portion of the meeting. Motion carried.

James Thomas and Scott Edmonds representing Dodge’s Market along with Kenton Nice and Joanna Clark representing Coda Rossa Winery spoke regarding New Jersey wine sales at local establishments in the Borough of Elmer.

**CLOSED TO THE PUBLIC:**

Motion Zee, seconded Richards to close the public portion of the meeting. Motion carried

**OLD BUSINESS:**

None

**NEW BUSINESS:**

The following resolutions were presented by the Clerk by title only:

**RESOLUTION ADOPTING THE 2015 TEMPORARY BUDGET**

**Number 16-15**

WHEREAS, **N.J.S.** 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the beginning of the fiscal year, the beginning of the fiscal year being January 1, 2015; and

WHEREAS, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of

Current Fund: \$948,521.00

Water Utility Fund: \$252,400.00

and

WHEREAS, 26.25 percent of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2014 budget, is the sum of

Current Fund: \$248,986.00

Water Utility Fund: \$66,255.00

and

WHEREAS, **N.J.S.** 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements providing such resolution is not made earlier than December 20 of the year preceding the beginning of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

**2015 TEMPORARY BUDGET**

	<b>CURRENT FUND</b>		<b>TOTAL</b>
	<b>SALARIES AND WAGES</b>	<b>OTHER EXPENSES</b>	
<b><u>GENERAL GOVERNMENT</u></b>			
Mayor and Council	\$ 5,000.00	\$ 1,500.00	\$ 6,500.00
Municipal Clerk	5,000.00	2,036.00	7,036.00
Financial Administration	4,500.00	7,000.00	11,500.00
Audit Services		10,000.00	10,000.00
Revenue Administration (Taxes)	3,600.00	3,500.00	7,100.00
Assessment of Taxes	3,600.00	1,800.00	5,400.00

Legal Services		7,000.00	7,000.00
Engineering Services and Costs		2,000.00	2,000.00
Grantsman		1,000.00	1,000.00
		- 2 -	
		<b>SALARIES AND WAGES</b>	<b>OTHER EXPENSES</b>
			<b>TOTAL</b>
<b>LAND USE ADMINISTRATION</b>			
Land Use Board	\$	2,000.00	\$ 3,200.00
<b>HOUSING INSPECTION</b>			
Housing Officer		900.00	100.00
<b>INSURANCE</b>			
Liability Insurance			12,000.00
Workers' Compensation			11,000.00
Unemployment and Disability			1,000.00
<b>PUBLIC SAFETY</b>			
Police Department		41,000.00	7,000.00
Office of Emergency Management		700.00	350.00
Fire Department			9,700.00
Fire Code Inspector		2,100.00	1,000.00
First Aid Organization			1,000.00
<b>MUNICIPAL COURT</b>			
Municipal Court			14,000.00
<b>PUBLIC WORKS</b>			
Streets and Road Maintenance			6,000.00

Garbage and Trash Removal		23,000.00	23,000.00
Recycling		9,000.00	9,000.00
Recycling Tax		1,000.00	1,000.00
Buildings and Grounds	2,900.00	4,000.00	6,900.00
<b>HEALTH AND HUMAN SERVICES</b>			
Board of Health	2,200.00	800.00	3,000.00
Animal Control Services	200.00	1,200.00	1,400.00
<b>PARK AND RECREATION</b>			
Parks and Playgrounds		3,200.00	3,200.00
<b>OTHER COMMON OPERATING FUNCTIONS</b>			
Celebration of Public Events		1,000.00	1,000.00
Aid to Public Library		700.00	700.00
- 3 -			
	<b>SALARIES AND WAGES</b>	<b>OTHER EXPENSES</b>	<b>TOTAL</b>
<b>UTILITY EXPENSES AND BULK PURCHASING</b>			
Natural Gas	\$	\$ 4,000.00	\$ 4,000.00
Electricity		5,000.00	5,000.00
Telephone		2,800.00	2,800.00
Street Lighting		5,500.00	5,500.00
Technology		5,300.00	5,300.00
Gasoline		2,800.00	2,800.00
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES</b>			
DCRP		300.00	300.00

Social Security System	5,500.00	<u>5,500.00</u>
<b>GRAND TOTAL - CURRENT FUND</b>		\$ 248,986.00

**WATER UTILITY FUND**

**OPERATING**

Salaries and Wages		\$ 13,600.00
Other Expenses		42,355.00
Liability Insurance		4,000.00
Contribution to Social Security System		4,000.00
Unemployment Compensation Insurance		600.00
Capital Outlay		1,700.00
<b>GRAND TOTAL - WATER UTILITY FUND</b>		<u>\$ 66,255.00</u>

**APPROPRIATION RESERVE TRANSFER RESOLUTION**

**Number 17-15**

WHEREAS, the Borough of Elmer, County of Salem, finds it necessary to make transfers among various accounts between the 2014 appropriation reserves; and

WHEREAS, such funds are available in the various accounts; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Elmer, County of Salem and State of New Jersey, that the following transfers are hereby approved:

	<u>Transfer Amounts</u>	
	<u>To</u>	<u>From</u>
Police:		
Other Expenses	\$2,000	
Police:		

Salaries and Wages		\$2,000
Telephone	\$1,000	
Engineering Services:		
Other Expenses		\$1,000
Municipal Clerk:		
Other Expenses	\$ 900	
Revenue Administration (Tax Collection):		
Salaries and Wages		\$ 900

### **DEFERRED LOCAL SCHOOL DISTRICT TAX RESOLUTION**

#### **Number 18-15**

WHEREAS, the local school district tax for the year July 1, 2014 to June 30, 2015 was raised in the 2014 tax levy in the sum of \$1,310,641.00; and

WHEREAS, New Jersey statutes permit the deferral of the cash liability of such school tax up to fifty percent (50%) of this school tax levy, or \$655,320.50;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer, County of Salem, that the deferred school tax for the local school district be increased from the sum of \$414,011.00 which was deferred as of December 31, 2013 to the sum of \$583,011.00 deferred as of December 31, 2014; and

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

### **ELEVATOR CONTRACT**

#### **Number 19-15**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Elmer, County of Salem and State of New Jersey that the Mayor be authorized to enter into an agreement with South Jersey Elevator, 652 West Ave., Ocean City, NJ 08226 for Elevator Services for the year 2015 at a cost of \$120.00 per month..

BE IT FURTHER RESOLVED that this should be charged to Public Buildings and Grounds: OE in the 2015 Budget.

### **E.C.P. BUSINESS MACHINES CONTRACT**

#### **Number 19-15**

**BE IT RESOLVED** by the Mayor and Borough Council that the Clerk be authorized to enter into an agreement with E.C. P. Business Machine for the Borough Clerk's Fax Service for one year starting January 25, 2015 and ending January 24, 2016 in the amount of \$189.00. This shall be charged to: Technology: OE in the 2015 Budget.

Motion Davis, seconded Nolan to adopt Resolutions 16-15 through 20-15.

Roll Call: Ayes: Schneider, Davis, Nolan, Richards, Schalick and Zee, Nays – None. Motion carried.

The following ordinance was introduced by title only:

**ORDINANCE NO. 2015-1**

**2015 SALARY ORDINANCE**

Motion Davis, seconded Zee to approve.

Roll Call: Ayes: Schneider, Davis, Nolan, Schalick and Zee. Nays – None. Abstained: Richards. Motion carried.

The following ordinance was introduced by title only:

**ORDINANCE NO.2015-2**

**2015 WATER SERVICE RATE ORDINANCE**

Motion Zee, seconded Nolan to approve.

Roll Call: Ayes: Schneider, Davis, Nolan, Richards, Schalick and Zee, Nays – None. Motion carried.

The following ordinance was introduced by title only:

**ORDINANCE NO. 2015-3**

**2015 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14**

Motion Zee, seconded Davis to approve.

Roll Call: Ayes: Schneider, Davis, Nolan, Richards, Schalick and Zee, Nays – None. Motion carried.

The following ordinance was introduced by title only:

**ORDINANCE NO. 2015-4**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ELMER, SALEM COUNTY, STATE OF NEW JERSEY, AMENDING CHAPTER 3 ENTITLED “POLICE REGULATIONEAAA’ OF THE CODE OF THE BOROUGH OF ELMER**

Motion Schneider, seconded Richards to approve.

Roll Call: Ayes: Schneider, Nolan, Richards, Schalick and Zee, Nays – Davis.

Motion carried.

The following ordinance was introduced by title only:

**ORDINANCE NO. 2015-5**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ELMER, COUNTY OF SALEM, STATE OF NEW JERSEY, REGULATING INSTALLATION OF SIDEWALKS AND HENDIXAP ACCESS RAMPS UPON APPLICATION FOR CERTIFICATE OF OCCUPANCY WITHIN THE BOROUGH OF ELMER**

Motion Schneider, seconded Richards to approve.

Roll Call: Ayes: Schneider, Nolan, Richards, Schalick and Zee, Nays – Davis. Motion carried.

Tax Collector report was presented for December 2014. Motion Zee, seconded Nolan that the report be received and filed. Motion carried.

Treasurer's Reports for the month of December 2014 were presented and read.

Motion Richards, seconded Davis that the reports be received, filed and spread full upon the minutes. Motion carried.

(Treasurer's Reports – See Pages \_\_ a in Minute Book)

The following bills were presented and read: (See pages \_\_ b in Minute Book)

Moved Davis, seconded Zee that the bills be paid and charged to their respective accounts. Ayes – Schneider, Davis, Nolan, Richards, Schalick and Zee. Nays – None. Motion carried.

Clerk and Mayor's mail for the month of January 2015, was presented and read.

Motion Zee, seconded Davis that the correspondence be received and filed. Motion carried.

**DISCUSSIONS/MOTIONS:**

The following items were discussed by Mayor and Council:

1. Elevator Contrat.
- 2.

**COMMITTEE REPORTS:**

Committee reports were made at this time: Finance/Celebration of Public Events, Streets, Public Safety, Borough Hall/Public Property, Water/Street Lights and Trash/Recycling/Parks & Playgrounds..

**ADJOURNMENT:**

There being no further business, motion Zee, seconded Nolan that the meeting be adjourned. Motion carried.

January 14, 2015

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Beverly S. Richards, Borough Clerk