

**AGENDA**  
**BOROUGH OF ELMER**  
**COUNTY OF SALEM, STATE OF NEW JERSEY**  
**August 10, 2016**  
**7:30 pm**

**CALL TO ORDER**

**FLAG SALUTE AND INVOCATION**

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, HAS BEEN PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, PUBLISHED IN THE *ELMER TIMES*, EMAILED TO THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON JANUARY 1, 2016.

**ROLL CALL**

PRESIDENT LEWIS M. SCHNEIDER \_\_\_\_, COUNCIL MEMBERS LYNDA DAVIS \_\_\_\_, CYNTHIA L. NOLAN \_\_\_\_, R MATTHEW RICHARDS \_\_\_\_, STEVEN A. SCHALICK \_\_\_\_, JAMES W. ZEE III \_\_\_\_, MAYOR JOSEPH P. STEMBERGER \_\_\_\_.

**APPROVAL OF MINUTES**

MOTION to approve minutes from the Council Meeting of July 13, 2016 \_\_\_\_, SECOND \_\_\_\_;  
ROLL CALL: LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

MOTION to approve minutes from the March 13, 2013 Closed Executive Session Meeting \_\_\_\_, SECOND \_\_\_\_;  
ROLL CALL: LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

**EXECUTIVE SESSION**

58-16 Resolution Authorizing Executive Session for Personnel Matters

MOTION to approve \_\_\_\_, SECOND \_\_\_\_;  
ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

MOTION to end Executive Session and return to Regular Meeting \_\_\_\_, SECOND \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**OPEN TO THE PUBLIC**

MOTION to open to the public \_\_\_\_, SECOND \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**CLOSE TO THE PUBLIC**

MOTION to close to the public \_\_\_\_, SECOND \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**1. Ordinances**

**2. Resolutions**

59-16 Refund of Continued Certificate of Occupancy Fee Received in Error

60-16 Appoint Sarah D. Walker Acting Clerk, Water Department Clerk, and Registrar

61-16 Tax Grace Period

62-16 Place Charges on Tax Properties Where Service, Work, Fines, or Legal Fees were Ordered and Work was Performed as Outlined

63-16

Motion to adopt Resolutions 59-16 to \_\_\_ -16. MOTION \_\_\_\_\_, SECOND \_\_\_\_\_.  
ROLL CALL LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**DISCUSSIONS/MOTIONS**

1. Authorize Clerk to Advertise and Solicit Bids for Solid Waste and Recycling Collection and Disposal  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
- 2.

**RECEIVE AND FILE TAX/WATER COLLECTOR REPORT**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ to receive and file the Tax/Water Collector Report.  
 (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**RECEIVE AND FILE TREASURER’S REPORT**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ to receive and file the Treasurer’s Report.  
 (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**PAYMENT OF BILLS**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ to pay all duly authorized bills and charge them to their respective accounts.  
ROLL CALL: LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**MAYOR AND CLERK’S CORRESPONDENCE**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ to receive and file the Mayor and Clerk’s Correspondence (“All in favor”).  
Ayes/Nays. Motion carried \_\_\_\_.

**COMMITTEE REPORTS**

**ONGOING PROJECTS**

\_\_\_ **Finance/Celebration of Public Events**

\_\_\_ **Public Safety**

\_\_\_ **Streets/Sidewalks/IT**

- Sidewalks

\_\_\_ **Borough Hall/Public Property**

- Borough Hall Roof
- Records Room

\_\_\_ **Water/Street Lights**

- Water Tower Refurbishing

\_\_\_ **Trash/Parks and Playgrounds**

- Water Works Remediation

**ADJOURNMENT**

MOTION to adjourn meeting \_\_\_\_\_, SECOND \_\_\_\_\_. (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.