# BOROUGH OF ELMER SALEM COUNTY, NEW JERSEY

# ORDINANCE 2017-6

Title:

# 2017 SALARY ORDINANCE

Date of Introduction:

February 8, 2017

Anticipated Date of Adoption:

Contents:

March 8, 2017

Ordinance Notice of Introduction Notice of Adoption

### ORDINANCE 2017-6 2017 SALARY ORDINANCE

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Elmer, County of Salem, and State of New Jersey as follows:

1. For the year 2017 and succeeding years thereafter, the salaries, wages and fees for the respective offices and positions are as hereinafter set forth:

A. ADMINISTRATIVE		
(1) Mayor	\$3,728.00	per year
(2) Council Members	\$2,601.00	per year
(3) Administrator	\$500.00	per year
(4) Municipal Clerk	\$10,500.00	per year
(5) Deputy Clerk	\$100.00	per year
(6) Chief Financial Officer	\$17,259.00	per year
(7) Deputy Treasurer	\$450.00	per year
(8) Tax Collector	\$7,000-\$12,159.00	per year
(9) Deputy Tax Collector	\$15.00-\$20.00	per hour
	(Not to exc	xeed \$1,000)
(10) Assessor	\$12,159.00	per year
(11) Custodian Borough Hall	\$5,991.00	per year
(12) Clerical - not more than	\$8.44	per hour
(13) Assistant to Municipal Clerk	\$12.00	per hour
		ceed \$3,000)
(14) General Maintenance	\$10.00 - \$20.00	per hour
(15) Recycling Enforcer	\$10.00	per hour
B. LAND USE		
(1) Zoning Administrator	\$2,005.00	per year
(2) Housing Officer	\$5,995.00	per year
(3) Land Use Board Secretary	\$2,705.00	per year
C. PROTECTION		
POLICE DEPARTM	ENT	
(1) Chief	\$66,757.00	per year
	\$32.09	per hour
(2) Lieutenant	\$49,242.00	per year
	\$23.67	per hour
(3) Sergeant	\$19.65	per hour
	above Patrolman 1 <sup>st</sup> Class Ra	
(4) Patrolman	\$18.65	per hour
(5) Class II Officer	\$11.48	per hour
(6) Traffic Control Officer	\$12.68	per hour
(7) Traffic Detail	\$55.00	per hour
	(or neg	otiated rate)
(0) Deline Demontry and Occurting Dev Dates		

(8) Police Department Overtime Pay Rates

A. Full-time employees are entitled to one personal day per year.

B. In the event one or more of the below-listed members of the Police Department works on a Borough of Elmer designated holiday, to wit: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day or Christmas, then that officer shall be paid as follows in addition to his/her regular salary, the sum of:

(a) Chief	\$48.14	per hour
(b) Lieutenant	\$35.51	per hour
(c) Sergeant	\$29.48	per hour
(d) Patrolman 1st Class	\$27.98	per hour
(e) Class II Officer	\$17.22	per hour
C. 12 Hour Shifts: Part time police officers shall no	t be paid overtime except as	s stated above.
OTHER		
(1) Emergency Management Coordinator	\$1,514.00	per year
(2) Deputy Emergency Management Coordinator	\$882.00	per year
(3) Fire Code Official	\$6,140.00	per year
(4) Fire Code Inspector	\$0,140.00	per year
(4) The code hispector	(Not to exceed	1
		u \$1,500.00)
D. WELFARE		
(1) Secretary Board of Health	\$100.00	per year
(2) Registrar of Vital Statistics	\$688.00	per year
(3) Deputy Registrar of Vital Statistics	\$3,338.00	per year
(4) Alternate Deputy Registrar of Vital Statistics	\$2,040.00	per year
())	\$11.00	per hour
(5) Animal Registrar	\$731.00	per year
		1 5
E. WATER DEPARTMENT		
(1) Collector	\$6,000-\$9,410.00	per year
(2) Deputy Collector	\$15.00-\$20.00	per hour
	(Not to exceed	
(3) Chief Financial Officer	\$12,988.00	per year
(4) Deputy Treasurer	\$100.00	per year
(5) Water Clerk	\$8.44	per hour
(6) Clerical - not more than	\$8.44	per hour
(7) Municipal Clerk	\$10,500.00	per year
(8) Assistant Superintendent	\$10,353.00	per year
(In addition, \$20.00 per meter to re	pair, check or extended wate	er mark-out.)
(9) Water Meter Reader	\$3,207.00	per year
(10) General Maintenance	\$10.00 - \$20.00	per hour
2. The following shall be compensated on a fee basis:		

- 2. The following shall be compensated on a fee basis:
  - A. Solicitor
  - B. Engineer
  - C. Auditor
  - D. Dog Warden
  - E. Land Use Board Solicitor.

### 3. Vacation Pay/Policy:

A.	Ful	I-time	emp	loyee	es:	
	1 5	TIOOTO	ofor	mnla	umont	

1-5 years of employment	10 days
6-15 years of employment	15 days
16+ years of employment	20 days

- B. There is no requirement that vacation days be taken consecutively.
- C. Vacation may be used to cover unpaid sick leave or any unpaid days off, except days as a result of disciplinary action.
- D. All vacation is subject to the approval of the employee's supervisor.
- E. No more than one week of vacation may be carried over from one calendar year to the next, and must be used by June 1 of that year.

- 4. Sick Leave Full-time Employees:
  - A. Employees are entitled to five paid sick days, of which five can be carried to the following calendar year up to a maximum of 15 accumulated sick days at any time.
  - B. Employees will not be reimbursed for carried-over or unused sick time upon the conclusion of their employment.
- 5. Bereavement Leave Full-time Employees.
  - A. The employee shall receive time off with pay from the date of death until subsequent interment for immediate family members, which shall include spouse, child, parent, brother, sister (inclusive of both step and/or half), as well as mother-in-law and father-in-law not to exceed (5) days.
  - B. The employee shall receive one day with pay for the following family members: brother-in-law, sister-in-law, aunt, uncle, or grandparents.
  - C. Employees shall only be paid for bereavement days taken if they were actually scheduled to work on those days.
- 6. Overtime:
  - A. Overtime must be approved by the appropriate Borough Council Chairperson, except in an emergency.
- 7. The salaries, wages and compensations set forth are effective on January 1, 2017.

8. If any section or provision of this Ordinance shall be declared by a Court of competent jurisdiction to be in valid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.

9. All Ordinances, or parts of Ordinances, heretofore adopted and that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

10. This Ordinance shall be effective upon its final passage, adoption and publication in the manner prescribed by law.

Introduced: February 8, 2017

Adopted: March 8, 2017

Approved by the Mayor on March 8, 2017

Attest:

Sarah D. Walker, Acting Borough Clerk

Joseph P. Stemberger, Mayor

#### ROLL CALL VOTE as follows:

	<b>MOTION</b>	<b>SECOND</b>	AYES	<b>NAYS</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Schneider						
Davis						
Nolan						
Richards						
Schalick						
Zee						

### NOTICE OF INTRODUCTION ORDINANCE 2017-6 2017 SALARY ORDINANCE

NOTICE IS HEREBY GIVEN that the foregoing proposed Ordinance was introduced and passed by the Mayor and Borough Council of the Borough of Elmer, County of Salem, and State of New Jersey, at a regular meeting held on Wednesday, February 8, 2017, and that a public hearing thereon will be conducted by the Mayor and Borough Council at its regular meeting on Wednesday, March 8, 2017, at 7:30 p.m., at the Borough Hall, Elmer, New Jersey, after which the Ordinance will be considered for adoption.

Sarah D. Walker, Acting Borough Clerk

### NOTICE OF ADOPTION ORDINANCE 2017-6 2017 SALARY ORDINANCE

The foregoing named Ordinance was duly adopted at a regular meeting of the Mayor and Borough Council of the Borough of Elmer on March 8, 2017.

Sarah D. Walker, Acting Borough Clerk