

Residential CCO Application Housing Department Borough of Elmer

P.O Box 882 120 south Main Street Elmer NJ 08318

856-358-4010 ext: 114

Derek Leary - Housing Inspector

Date Filed _____ BLOCK _____ LOT _____

Address to be inspected _____

Owner's name _____ Phone (____) _____

Owner's address _____

Renters name _____ Phone (____) _____

of persons to occupy _____ # of bedrooms _____ # of Baths _____

Type of Residence: Apart _____ / Condo _____ / Single family _____ / Multi Family _____

Requesting new CCO because of SALE _____ -or- RENTAL _____

Point of contact for inspection (name and phone) _____

Realtor name/phone _____

Rental Start Date _____ Rental or lease length _____

By signing, I certify that I have read the Inspection checklist & understand all its requirements

Applicants SIGN HERE _____ DATE _____

*****SMOKE AND CARBON MONOXIDE DETECTORS ARE REQUIRED***** FOR OFFICE USE ONLY

** Real Estate Taxes must be paid to date before any certificate is issued **

Date _____

Fee Paid: _____ Cash _____ -or- Check # _____ Inspected

on _____

Re-inspection Fee: _____ Cash _____ -or- Check # _____

Re-inspection Date: _____

CCO # _____

Inspection fees: Rental \$ 50.00 / Re-inspection \$25.00

CERTIFICATE OF OCCUPANCY EXPIRES 30 DAYS FROM INITIAL INSPECTION Make checks payable to the "Borough of Elmer"