

Borough of Elmer Minutes**May 10, 2017**

CALL TO ORDER: A Regular Meeting of the Borough Council convened in the Borough Hall at 7:30 p.m. with Mayor Stemberger presiding.

FLAG SALUTE AND INVOCATION: Invocation was given by Mayor Stemberger, followed by the pledge of allegiance. Mayor Stemberger noted that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.

ROLL CALL: Council Members Davis, Nolan, Richards, Schalick, Schneider, Zee, and Mayor Stemberger answered to the roll call. Also present were Solicitor Duffield and Chief Financial Officer Strang.

APPROVAL OF MINUTES: Motion Zee second Nolan to approve the minutes from the Council Meeting held on April 12, 2017, and to dispense with the reading of the minutes.

Roll Call: Ayes: Davis, Nolan, Richards, Schalick, Zee; Nays: None; Abstain: Schneider. Motion carried.

PUBLIC SESSION: Motion Richards second Davis to open the public portion of the meeting. All were in favor and the motion carried. There being no public comment, motion Davis second Nolan to close the public portion of the meeting. All were in favor and motion carried.

UNFINISHED BUSINESS:

1. Ordinances: The following Ordinance was read by title for a second reading and public hearing:

ORDINANCE NO. 2017-9

REGULATING THE STATUTORY AUTHORITY OF VERIZON NEW JERSEY INC., ITS SUCCESSORS AND ASSIGNS AS TO THE NON-EXCLUSIVE USE OF THE VARIOUS PUBLIC STREETS, ROADS, AVENUES, HIGHWAYS AND OTHER PUBLIC WAYS IN THE BOROUGH OF ELMER, SALEM COUNTY, NEW JERSEY

Motion Richards, second Nolan to open the public hearing for Ordinance 2017-9. All were in favor and motion carried. There being no public comment, motion Richards, second Nolan to close the public hearing. All were in favor and motion carried.

Motion Nolan second Richards to adopt Ordinance 2017-9.

Roll Call: Ayes: Nolan, Richards, Schalick; Nays: Schneider, Davis, Zee; Abstain: Stemberger. Motion fails.

Motion Schneider, second Schalick to reopen the public session. All were in favor except Richards; motion carried. Mark Bocchieri, Verizon Director of External Affairs, spoke on behalf of Verizon for the need of the ordinance and the length of time Verizon would request that the ordinance should be in effect. Motion Zee second Davis to close the public session. All were in favor and motion carried.

NEW BUSINESS:

1. Resolutions: The following Resolutions were read by title:

**BOROUGH OF ELMER, COUNTY OF SALEM
RESOLUTION FOR PLANNING BOARD ESCROW FUND (Dollar General)**

Number 56-17

BE IT RESOLVED that the Escrow Fund Deposit made pursuant to Article IV, Section 2.30 of the Land Development Ordinance by applicant Dollar General for Site Plan Review in the amount of \$2,042.80 be distributed and paid as follows:

Amount: \$777.30

To: Fralinger Engineering PA

For: Site Plan Review

Amount: \$1,265.50

To: Fralinger Engineering PA

For: Site Plan Review

**BOROUGH OF ELMER COUNTY OF SALEM RESOLUTION TO AUTHORIZE
THE MAILING OF 2017 THIRD QUARTER ESTIMATED TAX BILLS**

Number 57-17

WHEREAS, all the annual budgets needed for **2017** total tax rate for the Borough of Elmer have not been finally set; and

WHEREAS, the governing body of the Borough of Elmer has therefore determined that the Tax Collector will be unable to complete the mailing and delivery of municipal tax bills by **June 30, 2017**; and

WHEREAS, N.J.S.A. 54:4-66.3 provides the authority and procedures by which an estimated and reconciled tax bill can be set and mailed by a municipality in such case made, by June 30th of the said year.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmer as follows:

1. The Tax Collector in consultation with the Chief Finance Officer (CFO) of the Borough of Elmer shall compute an estimated annual tax levy range for the County and each taxing district whose tax levy has not yet been certified by the County Board of Taxation, which as of this date such levies have not been so certified.
2. The range may be within the lower and upper amounts calculated by multiplying the levy of the County and each such taxing district for the previous calendar year by 0.95 and 1.05.
3. The Borough CFO has prepared, delivered, and recommends to the governing body a Certification of the previous calendar fiscal year's annual tax levy with a multiplier of 1.05 to determine an estimated annual tax levy for the County and each such taxing district for the current year.
4. The governing body hereby authorizes the CFO, working in conjunction with the Tax Collector, by **June 30, 2017** to prepare and deliver estimated annual tax levy bills for the County and each such taxing district computed by utilizing the multiplier of 1.05 of the previous calendar fiscal year annual tax levy, and thereafter, to be administered in accordance with the procedures and standards as established by N.J.S.A 54: 4-66.3.

**BOROUGH OF ELMER, COUNTY OF SALEM
RESOLUTION AWARING CONTRACT TO EASE DESIGN & LANDSCAPING, INC.
FOR PROPERTY MAINTENANCE SERVICES**

Number 58-17

WHEREAS, the Borough of Elmer is in need of a contractor to provide property maintenance services for vacant and abandoned properties; and

WHEREAS, the Acting Clerk solicited quotes from seven (7) companies performing such services; and

WHEREAS, the Acting Clerk received one (1) response from Eaise Design & Landscaping, Inc.; and

WHEREAS, the rates for the requested property maintenance services are set forth on the quote dated April 17, 2017, and shall not exceed the Local Public Contracts Law quote threshold in the aggregate sum of \$2,625.00 as set forth in N.J.S.A. 40A:11-3.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Borough of Elmer, County of Salem and State of New Jersey, that the quote dated April 17, 2017 submitted by Eaise Design & Landscaping, Inc. is hereby authorized and approved; and

BE IT FURTHER RESOLVED that the award of the contract referenced in this Resolution is subject to the vendor providing the following:

- 1) New Jersey Business Registration Certificate; and

- 2) Certificate of Insurance naming the Borough of Elmer, Salem County, New Jersey as "Additional Insured" with minimum general liability insurance limits of \$250,000.00 each occurrence.

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ELMER,
COUNTY OF SALEM, STATE OF NEW JERSEY,
HONORING MR. JOSEPH BARCA SR. ON HIS 100TH BIRTHDAY**

Number 59-17

WHEREAS, Joseph Barca, Sr. was born on May 26, 1917 in Glassboro, New Jersey and will be celebrating his 100th birthday on May 26, 2017; and

WHEREAS, Joseph Barca Sr. served in the United States Air Force during World War II; and

WHEREAS, Joseph Barca, Sr. became the owner of the barber shop on South Main Street 62 in 1952 and has been cutting hair for 67 years in the Borough of Elmer, New Jersey, and;

WHEREAS, Joseph Barca Sr. has always worked continuously and diligently to provide outstanding service to all of his clients and the residents of the greater Elmer area; and

WHEREAS, Joseph Barca Sr. and Salon Barca is an iconic fixture in the Borough of Elmer and embodies all that is unique in our small rural town; and

WHEREAS, the Mayor and Borough Council of the Borough of Elmer, by this resolution, wishes to express its great appreciation to Joseph Barca Sr. for his meritorious service, loyalty, and dedication to the Borough of Elmer and its citizens; whose respect he has earned as one of our own; and

WHEREAS, the Mayor, Council, and residents of the greater Elmer area appreciate and hereby recognize Joseph Barca's distinguished 67-year career as a businessman and barber in the Borough of Elmer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmer, County of Salem, State of New Jersey, take this opportunity to express our sincere thanks and appreciation, and hereby extend to Joseph Barca Sr. our congratulations on his 100th birthday, and best wishes to him for continued success, happiness, and good health in the years to come. Happy Birthday!

Motion Davis seconded by Nolan to adopt Resolutions 56-17 through 59-17.

Roll Call: Ayes: Schneider, Davis, Nolan, Richards, Schalick, Zee; Nays: None. Motion carried.

DISCUSSIONS/MOTIONS: The following items were discussed by Council Members:

1. Mayor Stemberger updated Council Members on the Barca Celebration scheduled for May 26.
2. Council members and Assessor Duffield discussed the status of the Tax Assessor position.
3. President Schneider explained new problems with the boiler room roof and elevator and need for emergency repairs to the roof. The Solicitor recommended getting two quotes for the roof repair. The Clerk was instructed to get the roof drains cleaned out until the roof problems can be resolved and Councilman Zee would call Krise Electric to fix the elevator smoke detectors.
4. Clerk Walker updated Council on the library problems with the public use of the downstairs bathroom and discussed options. A new toilet was recommended, and Council Member Davis will be contacted when issues arise again.
5. CFO Strang updated Council Members on options for combining the Tax and Water Collector bonds into a single bond. Council members recommended a single policy for a bond for \$225,000.
6. Mayor Stemberger provided handouts to Council Members for their review and input of the Certificate of Occupancy guidelines.
7. Council Members discussed the status of the Tax Maps; no action was taken.

REPORTS/BILL LIST:

Motion Davis second Zee to receive and file the Tax/Water Collector report; all were in favor and motion carried.

Motion Richards, second Nolan to receive, file and spread full upon the minutes the Treasurer's Report for the month of February (**Page 54a**). All were in favor and motion carried.

Motion Davis, second Zee, that the bills be paid and charged to their respective accounts (see **Page 54b**).
Roll Call: Ayes: Davis, Nolan, Richards, Schalick, Zee; Nays: None. Absent: Schneider. Motion carried.

Motion Richards second Davis that the Clerk and Mayor's mail correspondence be received and filed. All were in favor and motion carried.

COMMITTEE REPORTS:

Finance/Celebration Public Events: Schalick provided Memorial Day Parade update and noted Appel Farm Wine Festival on 6/3-6/4.

Public Safety: Schneider commended Officers Cruz and Woods on recent police activity.

Streets/Sidewalks/IT: Richards discussed filing of the storm water report, changes in phone/fax lines, and the plans for repairing Borough sidewalks. The Mayor is working on flag pole painting.

Borough Hall/Public Property: No report.

Water/Street Lights: Zee reported on the Remediation Project and the parking lot light pole estimate.

Trash/Recycling/Parks & Playgrounds: Nolan noted that some branches are still out, playground mulch is needed, and the prisoners will be in town Monday and Tuesday for cleaning around town and along parade route.

ADJOURNMENT: Motion Nolan, second Richards that the meeting be adjourned. Motion carried.

May 10, 2017

Sarah D. Walker, Acting Borough Clerk

Approved: June 14, 2017