

October 9, 2013

A Regular Meeting of the Borough Council convened in the Borough Hall at 7:30 p.m. with Mayor Stemberger presiding.

Invocation was given by Mayor Stemberger, followed by the pledge of allegiance.

Mayor Stemberger noted that the requirements of the Open Public Meetings Act have been met by the filing and posting of the Annual Notice.

Councilpersons Schneider, Davis, Williams and Zee answered to the roll call. Absent – Nolan.

Motion Zee, seconded Davis that the last regular meeting and all subsequent meetings be approved and that the reading of the minutes be dispensed with. Motion carried.

Mr. Carl Gaskill, Borough Engineer explained to Council the revised plans and status for the current sidewalk grant. Mr. Gaskill also requested a letter from Mayor Stemberger re-authorizing the plans.

Committee reports were made at this time: Property, Streets, Water/St. Lights, and Public Safety, Parks & Playgrounds/Recycling/Solid Waste.

During Committee reports Council commended Councilman Schalick for a great Borough of Elmer Harvest Day.

Councilman Williams also commended Councilwoman Nolan for attaining the Salem County Board of Corrections Prisoners to clean the curbs and gutters along Elmer Streets.

Mayor Stemberger also thanked Chief Financial Officer, Darla Timberman and Borough Clerk, Suzie Richards for completing Governor’s Best Practice’s Report for this year.

The following resolution was presented:

**RESOLUTION
PLANNING BOARD ESCROW FUND**

Number 86-13

BE IT RESOLVED that the Escrow Fund Deposit made pursuant to Article IV, Section 2.30 of the Land Development Ordinance by Scott Krammee (Applicant) Subdivision (Purpose of Deposit e.g. Site Plan Application) in the amount of \$1,000.00 be distributed and paid as follows:

\$1,000.00 To: Scott Krammee

Motion Davis, seconded Zee that the resolution be adopted as read. Ayes –Schneider, Davis, Schalick, Williams and Zee. Nays – None. Motion carried.

The following resolution was presented:

RESOLUTION

Number 87-13

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer, County of Salem and State of New Jersey that Resolution Number 83-13 be amended to authorize Eric M. Krise to install the variable speed drive for well # 6 at a cost of \$10,132.00 and shall be charged to Water Capital Outlay in the 2013 Budget.

Motion Zee, seconded Williams that the resolution be adopted as read. Ayes –Schneider, Davis, Schalick, Williams and Zee. Nays – None. Motion carried.

The following resolution was presented:

**RESOLUTION
PLANNING BOARD ESCROW FUND**

Number 88-13

BE IT RESOLVED that the Escrow Fund Deposit made pursuant to Article IV, Section 2.30 of the Land Development Ordinance by Southwick Properties (Applicant) Site Plan Review (Purpose of Deposit e.g. Site Plan Application) in the amount of \$5,609.50 be distributed and paid as follows:

\$ 5,609.50 To: Fralinger Engineering

Motion Davis, seconded Zee that the resolution be adopted as read. Ayes –Schneider, Davis, Schalick, Williams and Zee. Nays – None. Motion carried.

Clerk presented Surety Bond No. B1014511, Joanne Marone, Tax Collector, effective date 10/28/13 through 10/28/14.

Motion Davis, seconded Schneider that the above referenced Bond received and filed. Motion carried.

Clerk presented the following Elected Officials Continuing Education Policy:

**BOROUGH OF ELMER
POLICY**

RE: ELECTED OFFICIALS YEARLY CONTINUING EDUCATION CLASS ATTENDANCE

Elected officials shall attend, on an annual basis, at least one course or program relating to the powers and duties of elected officials. Said courses shall include, but not be limited to, instruction in the following areas: municipal finance, issues of budgeting and budget process requirements, Open Public Meetings Act, public meeting procedures, municipal procedures and practices, Open Public Records Act, ethics and/or conflicts of interest. Said course should be approved by the Department of Community Affairs of the State of New Jersey, or the Borough’s insurance provider. Upon completion, the official shall submit proof of attendance to the Borough Clerk.

Motion Schneider, seconded Schalick that the Policy be adopted. Motion carried.

The following ordinance was presented by title only:

FIRST RESOLUTION

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Elmer, County of Salem, and State of New Jersey, that an Ordinance entitled **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ELMER, COUNTY OF SALEM, STATE OF NEW JERSEY ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARD OF PROFESSIONAL SERVICE AGREEMENTS AND OTHER AGREEMENTS WITH BUSINESS ENTITIES** be adopted on first reading, final hearing thereof be held on November 13, 2013 at 7:30 p.m., Borough Hall, Elmer, New Jersey, and that said Ordinance, together with Notice of Final Hearing, be published in the Elmer Times in accordance with law.

Motion Zee, seconded Davis that the resolution be adopted as read. Ayes –Schneider, Davis, Schalick, Williams and Zee. Nays – None. Motion carried.

The MINIMUM ACCEPTABLE RIPARIAN ZONE ORDINANCE requested by the County of Salem was discussed. No Motion.

Tax and Water Collector reports for September 2013 and Affidavit of Added and Omitted, & Rollback Taxes Bill Mailing were presented.

Motion Davis, seconded Zee that the report be received and filed.

Treasurer's Reports for the month of September, 2013, were presented and read.

Motion Williams, seconded Davis that the reports be received, filed and spread full upon the minutes. "I state this Andrew M. Williams." Motion carried.

(Treasurer's Reports – See Minute Book Pages 15 a)

The following bills were presented and read: (See Minute Book Pages 15 b)

Motion Davis, seconded Zee that the bills be paid and charged to their respective accounts. Ayes - Schneider, Davis, Schalick, Williams and Zee. Nays - None. Motion carried.

Clerk and Mayor's mail for the month of October 2013, was presented and read.

Motion Williams, seconded Davis that the correspondence be received and filed. Motion carried.

There being no further business, it was moved by Zee, seconded Williams that the meeting be adjourned. Motion carried.

October 9, 2013

Beverly S. Richards, RMC
Borough Clerk